



Inches Make Champions

VENDOR ONBOARDING FORM

Application No:

NAME OF VENDOR	
COMPANY REGISTERED ADDRESS	
ADDRESS FOR COMMUNICATION	
NAME OF CONTACT PERSON	
TELEPHONE / MOBILE NO	
E MAIL ADDRESS	
NAME OF PROPRIETOR/PARTNER/DIRECTORS	
PAN	
GST	
CIN	
TAN	
DIN	
AADHAR (IF INDIVIDUAL)	
PF REGN NO	
ESIC REGN NO	

LABOUR LICENSE	
EXCISE REGN NO	
ACCOUNT HOLDER NAME	
NAME OF THE BANK	
ACCOUNT NUMBER	
RTGS / IFSC CODE	
BANK BRANCH ADDRESS	
REGISTERED UNDER SMALL SCALE INDUSTRY	<input type="checkbox"/> YES <input type="checkbox"/> NO IF YES KINDLY PROVIDE THE REG CERTIFICATE & DETAILS
REGISTERED UNDER MSME	<input type="checkbox"/> YES <input type="checkbox"/> NO IF YES KINDLY PROVIDE THE REG CERTIFICATE & DETAILS

NOTE:

1. ABOVE MENTIONED ALL INFORMATION REQUIRED, IF ITS NOT APPLICABLE FOR YOUR ORGANISATION PLEASE MENTION NA
2. FOR ALL PAYMENT MADE STAMPED RECEIPTS HAVE TO BE GIVEN IMMEDIATELY.
3. TDS IF ANY APPLICABLE WILL BE DEDUCTED ON YOUR BEHALF.
4. PLEASE ATTACH THE COPY OF THE CANCELLED CHEQUE, REGISTRATION CERTIFICATES OF PAN, GST, PF, ESIC, LABOUR LICENSE, MSME CERTIFICATE ETC.
5. ALL THE DOCUMENTS SHOULD BE ORIGINAL WITH SIGN & SEAL.

Proprietor

DATE:

Partner

PLACE:

Director

AUTHORISED SIGNATURE

GEMBRIO MEDIA & ENTERTAINMENT PVT LTD

"MOUNT CHAMBERS" (Office No.F) 2nd Floor, Door No.190,
Old No.758A, Anna Salai, Chennai - 600 002. TN, India.,

t : 044- 28221066
m : +91 99402 10666

e : sales.gembrio@gmail.com
www.gembrio.com

Vendor Empanelment – Terms and Conditions

This has reference to your request received for Empanelment of Vendors for carrying out outdoor publicity, Road Shows, MICE / R&R and Event Management, Digital Marketing and activities of similar nature.

The engagement between **M/s.Gembrio Media & Entertainment Pvt Ltd**, "Mount Chambers", Office No.F, 2nd Floor, Door No.190, Old No.758A, Anna Salai, Chennai – 600002, and _____ (referred as "Vendor") will be subject to the following terms and conditions:

- **M/s.Gembrio Media & Entertainment Pvt. Ltd** reserves the right to inspect the records of the Vendor only to the extent of the activities assigned to the Vendor.
- With respect to the activities assigned on behalf of Client the Vendor shall ensure to fulfill all aspects of due diligence, as mandated by Client
- The Vendor shall provide access to the records pertaining to activities carried for Client should it desire to inspect the same.
- All activities including outdoor publicity, road shows or any works assigned to the vendor shall be executed in accordance with requirements conveyed by **M/s.Gembrio Media & Entertainment Pvt. Ltd**
- All creative and display material used for the activities will provided by or approved by **M/s. Gembrio Media & Entertainment Pvt. Ltd**. The rates for each activity will be on mutually agreed basis.
- All supporting evidence for conducting the activities will have to be provided by the Vendor.
- All payments towards the services rendered shall be on the terms mutually agreed between both the parties and shall be payable on submission of GST receipt post completion of the assigned activities. All payments will be subject to TDS as applicable.
- The Vendor will ensure compliance of all applicable statutory requirements and ensure that GST is remitted to the Authorities on time. Non-compliance will result in withholding of future payments. The Vendor shall be solely liable for any consequences arising out of any lapse or non-compliance on part of the vendor.
- All disputes will be subject to jurisdiction of Courts in Chennai.

We hereby agree to the above Terms & Conditions and Confirm Compliance

For **M/s.Gembrio Media & Entertainment Pvt. Ltd**

For _____

Authorized Signatory

Authorized Signatory

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